

**Committee: Council****Date: 14 September 2016****Subject: Changes to Membership of Committees and related matters**

Lead officer: Ged Curran, Chief Executive

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**Recommendations:**

That the Council

1. Notes the changes to the membership of Committees that were approved under delegated authority since the last meeting of the Council.
  2. Following the changes of membership, re-appoint Councillor Peter McCabe as the Vice-Chair of the Overview and Scrutiny Commission.
  3. Agrees an amendment to Part 3-F of the Constitution.
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**1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

- 1.1. This report asks the Council note changes made to committee membership under delegated authority since the publication of the agenda for the Council meeting held on 13 July 2016.
- 1.2. The report asks the Council to re-appoint Councillor Peter McCabe as the Vice-Chair of the Overview and Scrutiny Commission.
- 1.3. The reports asks the Council to agree an update to Part 3-F of the Constitution, noting that Standards and General Purposes Committee are considering this update at their meeting on 8 September 2016 to seek their endorsement of the change.

**2 DETAILS**

- 2.1. The following membership changes have been made under delegated authority in accordance with section A4 of part 3F of the Constitution:

<b>Committee</b>	<b>Member resigning</b>	<b>Replaced by</b>	<b>Date</b>
Overview and Scrutiny Commission	Councillor Peter McCabe	Councillor Imran Uddin	29.07.16
Planning Applications Committee	Councillor Laxmi Attawar	Councillor Judy Saunders	02.08.16
Overview and Scrutiny Commission	Councillor Imran Uddin	Councillor Peter McCabe	08.08.16
Planning Applications Committee	Councillor Judy Saunders	Councillor Laxmi Attawar	05.09.16

2.2 The Chief Executive is currently designated Senior Responsible Officer (SRO) with regard to the operation of RIPA in the authority. However, a recent inspection by the Office of the Surveillance Commissioners (OSC) recommended that the delegation should be transferred to the Assistant Director Corporate Governance.

2.3 Officers recommended to the Standards and General Purposes Committee that this change should be formalised as the arrangement is happening in practice. Accordingly it is proposed to designate the Assistant Director Corporate Governance as the SRO. To achieve this, the Committee is asked to agree that Part 3-F, Section 2 of the Constitution is updated to reflect the change in delegation to the Chief Legal Officer.

The delegation should be: Assistant Director Corporate Governance  
The current delegation is: Chief Executive

2.4 At the meeting of the Standards and General Purposes Committee on 8 September, the Committee will be asked to endorse the recommendation before Council that the amendment to the Constitution be made.

### **3 CONSULTATION UNDERTAKEN OR PROPOSED**

N/A

### **4 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**

4.1. None for the purposes of this report.

### **5 LEGAL AND STATUTORY IMPLICATIONS**

5.1. The information regarding membership changes in this report complies with legal and statutory requirements. Council is required to accept nominations made by political groups.

### **6 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**

6.1. None for the purposes of this report.

## **7 CRIME AND DISORDER IMPLICATIONS**

7.1. None for the purposes of this report.

## **8 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**

8.1. N/A

## **9 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**

Appendix 1 - Part 3F, paragraph 3 of Merton's Constitution

## **10 BACKGROUND PAPERS**

Documents from the authorised officer confirming approval of the membership changes agreed under delegated authority.

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